El Monte/Rosemead Adult School CTE Registration Procedures

ALL CTE CLASSES HAVE PRE-REQUISITES! The following pre-requisites are summarized below by department:

Business/Computer Departments: **Computer Literacy and Keyboarding (25 WPM)**
Medical Department: **Medical Terminology, Computer Literacy and Anatomy & Physiology**.
If a student has completed a course at another accredited school, they may present their certificate of completion or school transcript in order to waive the class; including the pre-requisite courses. Students may only waive up to two courses per program of study. The transcript must be current and not dated beyond five years and must be evaluated by a counselor for approval.

Vocational Nursing: **Medical Terminology, Anatomy & Physiology and Medical Math**

If students would like to challenge a course, EMRAS currently has challenge exams for: Computer Literacy and Keyboarding. A typing test for speed and accuracy is also available. Please call the Career Center at 626.258.5800,

CTE Cohort Programs – Available in January of 2022

WHAT ARE COHORT PROGRAMS?   At EMRAS a cohort is a group of classmates learning together! Research has proven that students always learn better in groups. EMRAS has cohort programs for most career sequences. These cohorts have many benefits that allow students to complete their program of study quickly within a year or less! Our Cohort programs provide an active, interactive and dynamic setting for students to grow their knowledge and skills! Make an appointment with a counselor to get more information on cohort and program sequences. Get that great job in as little as 18 weeks.

ONLINE REGISTRATION FROM SEPTEMBER 27, 2021 THROUGH OCTOBER 1, 2021.
Visit EMRAS.edu to register online
IN-PERSON REGISTRATION WILL ALSO BE AVAILABLE FROM
SEPTEMBER 27, 2021 THRU OCTOBER 29, 2021
Monday-Friday – 8:00 a.m. – 3:00 p.m. and Monday -Thursday - 5:00 p.m. – 8:00 p.m.

Registration is now available for <u>ALL STUDENTS</u> who are continuing or new to the CTE departments.

NEW students will be required to take an ASSESSMENT TEST.

New students will <u>NOT</u> be allowed to register without an Assessment Test. Upon completion of the Assessment test; new students will see a counselor to register.

First Day of Class Procedures:
- Please line up outside the classroom on the day and time classes are offered.
- The instructor will meet the students and direct the pre-registered students into the classroom. This routine will be followed for all class sessions thereafter. If you are **10 minutes late on the first day**, you will lose your space in the class and any open spaces will be filled with students from the waiting list.

Please allow time to find parking, at least 45 minutes prior to your class start time, so you will not lose your space in the class.